



CNSOER

Advisor, Offshore Energy Benefits (Remote Role)

Are you interested in being at the forefront of the offshore energy sector in Nova Scotia, Canada? We have an exciting and new opportunity for an Advisor, Offshore Energy Benefits to join the Canada-Nova Scotia Offshore Energy Regulator (CNSOER) to support the oversight, development, and administration of industrial, domestic supply chain and community benefits related to offshore petroleum and renewable energy activities.

The CNSOER is in Dartmouth, Nova Scotia, and is the independent joint agency of the Governments of Canada and Nova Scotia responsible for the regulation of renewable energy and oil and gas exploration and development activities that take place in the Canada-Nova Scotia offshore area.

Reporting to the General Counsel/Secretary of the Board, the Advisor, Offshore Energy Benefits plays a key role in ensuring compliance with legislative requirements and supporting policy development for domestic supply chain and community benefits, particularly in the developing offshore wind sector.

The responsibilities include:

- Review and assess Canada-Nova Scotia benefits plans submitted by offshore operators for compliance with legislative requirements.
- Evaluate industrial benefit plans and reports, including annual reports, supplier & infrastructure assessments, procurement strategies, human resources plans, and research & development plans.
- Develop guidelines and regulatory frameworks for domestic supply chain and community benefits, particularly offshore wind.
- Provide analysis, recommendations, and guidance to improve compliance and outcomes.
- Monitor operator activities to ensure adherence to benefits commitments.
- Conduct audits of benefits plans and procurement systems.
- Investigate and respond to stakeholder complaints and compliance issues.
- Liaise with federal and provincial governments, industry operators, suppliers, and other stakeholders.
- Maintain databases and tracking systems for benefits activities.
- Prepare correspondence, reports, policies and procedures.
- Track submissions and ensure timelines and deadlines are met.

The successful candidate will possess the following qualifications and competencies:

- 3-5 years of experience in regulatory compliance, policy analysis, auditing or industrial and/or community benefits programs
- University degree
- Strong analytical and organizational abilities
- Knowledge of procurement and contracting practices
- Audit and compliance experience
- Excellent written and verbal communication skills
- Sound judgement and decision-making ability

- Ability to build effective relationships with diverse stakeholders

Compensation: Commensurate with qualifications.

Applications will be marked confidential and must be submitted to:

Tara Jennings, CPHR
Advisor, Audit, Evaluation & Human Resources
Canada-Nova Scotia Offshore Energy Regulator
27-201 Brownlow Avenue
Dartmouth, NS B3B 1W2

Telephone: (902) 422-5588
Email: tjennings@cnsoer.ca
URL: www.cnsoer.ca

Please submit all applications by: June 26, 2026

The CNSOER is committed to employing staff who are representative of the diverse community we serve. If you are a member of one or more of the following designated groups, you are encouraged to self-identify on your cover letter or resume: Indigenous People, African Nova Scotians and Other Racially Visible Persons, Persons with Disabilities and Women in occupations or positions where they are under-represented.

The CNSOER thanks all applicants for their interest; however, only those applicants selected for an interview will be contacted.